**National Centre for Advanced Studies (NCAS)** 

**Draft Action Plan - 2025** 

## **Proposed Action Plan to achieve the broader objectives- 2025**

Goa	l No. 01: Facilita	ate Postgraduate Trai	ning Leading to F	hDs/MPhil		Jan	Feb	Mar	Apl	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Objective	Strategy	Activity	Responsibility	КРІ	Budget Estimate (Rs.)												
	a) Provide financial assistance to academics to follow PhDs/M.Phil. in	Financial assistance for Doctoral Studies (Ongoing) Progress monitoring and Financial Disbursement	Director /SAR/SAB	32													
	reputed local and foreign universities	Financial assistance for Doctoral Studies (New) -two rounds															
		I. Call applications to select prospective candidates	SAR/ Director/ Senior Fellow														
Increase the No. of PhD holders in		II. Review Applications and Review proposals	SAR/ Director														
State Universities		III. Short list applications  IV. Schedule and	SAR/ Director/ Research Fellow SAR /MA	No. of applicants 20													1
		conduct interviews  V. Collect relevant documents and enhance bonds	SAR /SAB														
		VI. Release funds for selected applicants	SAR/ SAB														
		VII. Progress monitoring of PhDs (New)	SAR/ Director/ Senior Fellow														

b) Financial assistance for PhD Candidates under MOU	under MOU with QUT (Ongoing)	SAR/ Director/SAB	01							
with QUT (Ongoing)	VI. Release funds for selected applicants	SAR /SAB								
	VII. Progress monitoring of PhDs (under MOUs)	SAR /SAB								
c) <mark>Financial</mark> assistance for PhD Candidates under MOU	Financial assistance	SAR/SAB	No. of Applicants :05							
with QUT (New) (Split-Site)	I. Call applications to select prospective candidates	Director/ SAR / Senior Fellow								
	II. Review Applications and Review proposals	SAR/ Director	No. of Applicants : 10							
	III. Short list applications	SAR/ Director								
	IV. Schedule and conduct interviews	SAR /CAA								
	V. Collect relevant documents and enhance bonds	SAR /SAB								
	VI. Release funds for selected applicants	SAR/ SAB								
	VII. Progress monitoring of PhDs (under MOUs)	SAR/ Director/ Senior Fellow								
	I. Courses on Research Methodology	Director/Resear ch Fellow	No of courses/2							

Encourage university	a) Organize and conduct	II. Short courses on proposal development and academic writing	Director/ Research Fellow	No of Participan ts /30 No of courses/2 No of Participan ts /30	Self-						
teachers and the interested Academic/ Professional holders for	training courses, appoint coordinators and	III. Course on quantitative data analysis (SPSS)	Director/ Senior	No of courses/2 No of Participan ts/50	Funded						
training on research	dissemination of knowledge	IV. Course on Structural equation modeling with AMOS	Assistant Librarian	No of courses/4 No of Participan ts/60							
		V. NVivo for Qualitative Data Analysis		No of courses/2 No of Participan ts/30							
		VI. Conduct short courses on leading a good Literature Review	Director/Resear ch Fellow	No of courses/2 No of Participan ts/30							
		IX. Workshop on 'Introduction to Qualitative and Quantitative Data Collection and Analysis'	Director/ Senior Assistant Librarian	No of courses/2 No of Participan ts /30							

		X. Workshop on Partial Least Square Structural Equation Modeling (with SmartPLS) for Quantitative Research	Director/ Senior Assistant Librarian	No of courses/2 No of Participan ts/30										0		N	
Goai No. C	)2: Contribute to	o the Generation of Hu Programs	ıman kesource t	nrougn Exc	nange	Jan	Feb	Mar	Apl	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Objective	Strategy	Activity	Responsibility	KPI	Budget Estimate (Rs.)												
Introduce establish Scholarship Program/exc hange programs to promote Post Graduate Studies		Sign MoUs with recognized Universities/Organiza tions	Director/ Research Fellow	No of MoU/02													
Goal No.	03: Cater for the	e interest and capabili Professional Comm		ng academi	c and	Jan	Feb	Mar	Apl	May	Jun	Jul	Aug	Sep	0ct	Nov	Dec
Objective	Strategy	Activity	Responsibility	КРІ	Budget Estimate (Rs.)												
Cater for the academic community within and		Introduce programs with the purview of the College of Fellows/ Senior	Director/ BOS/COM														

outside the University system to	a) Conduct courses on Smart	Fellows for the state/ non-state and private Universities and HEIs.															
develop professional/ career skills	Literature Review (SLR), 2) Organize programs that suit and	Introduce Diplomas/ Higher Diplomas/ Degree/Post Graduate Diplomas and other Academic Certificates	Director/BOS/COM		Self Funded												
	encourage academics to expose	a) Degrees (MA/ MPhil/PhD)															
	themselves	b) Post Graduate Diplomas		No of Participan ts -30													
		c) other Academic Certificates															
Goal 0	)4: Promote Res	earch Capacities at Na	ntional and Inter	national Le	vel	Jan	Feb	Mar	Apl	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Objective	Strategy	Activity	Responsibility	КРІ	Budget Estimate (Rs.)												
	1) Promote Research	a) Organize International Research Symposium i. Appoint Organizing	Director/	No of events/2													
	Culture by way of Conference to	Committees ii. Call for Abstract	Senior Fellow/Senior Assistant	150													
	disseminate/Sh are new	iii. Reviewing and editing	Librarian/ SAR/SAB	150													
		iv. Printing and publishing of	,	01 volume with		_											

Disseminatio n of knowledge through research	Research Findings	proceedings of the abstract  v. Organize symposium related activities.		selected abstracts							
involvement, finding and scholarly work	2)Encourage	b). Engage in Novel Research in Humanities & Social Sciences	Director/ Senior Fellow	No of Award/ 3- 5	Generate d Funds						
	Academics on Short term	i. Develop Guideline ii. Calling Applications									
	Research	iii. Distribute among University Academics									
		1v. Review proposals									
		c) Organize a Research colloquium	Director/ Senior Fellow	No of events/1							
		i. Appoint a Panel of Reviews									
		ii. Invitation for Grantees/Supervisors		50							
		iii. Assign a date to evaluate the Progress									
		iv. Give Recommendations									
	1) Encourage academic publications &	a) NCAS Research Journals (Two Vol's per year)	Director/ Senior Fellow/Senior	No of issues/2							
		i. Call for Papers	1 chow/ scinoi								

	dissemination of knowledge	ii. Appoint an editorial board  iii. Review Articles  iv. Select Articles  v. Editing	Assistant Librarian	10 10 05 05	-						
Disseminatio n of research involvement finding and scholarly work by way of publications		vi. Publishing  b) Publication of Scholarly workbooks/Monograph s/Translations etc. i. Prepare Guideline ii Call for Publications iii. Appoint a Panel for Reviews iv. Obtain the finally selected Publications for Printing v. Calling Quotation	Director/ Senior Fellow	No. of Manuscrip ts 03.							
	2) Encourage academic publications & dissemination of knowledge through virtual platforms/ online portals	for Printing c)Obtain the standard of "Indexed Journal" to the NCAS Research Journal i. Submit Application ii. Follow the Guidelines ii. Enhance the required Specifications	Director/ Senior Fellow	No of issues/2							

	to the global community	c) Develop E- Library/ Virtual Library with free access i. Develop E- Repository of thesis, abstracts completed under the NCAS Grants ii. Develop E- repository of full thesis with copy right to the grantee iii. Develop E- repository with Research articles, new research findings of the NCAS Grantees iv. Invite open expression of interest from scholars University wide national and International for online uploading submission through NCAS E-Library	Director/ Senior Assistant Librarian	Upload completed theses and the abstracts and research articles							
Dissemination and sharing research findings through incorporating pioneer international scholar	1) Invite international research scholars/interested professionals and academics to visit Sri	Provide a suitable work environment for the overseas research scholars to visit NCAS as resident research fellows for a particular period and work with desired study groups	Director/SAL/ Research Fellow/SAR	Upload the results of the projects completed by the invited research fellows to							

participation by way of collaborating research projects	Lanka by affiliating to NCAS to carry on research projects in collaboration with Sri Lankan scholars/ institutes etc.,			the e- library/ e- repository of the NCAS													
Goal No. 05	: Encourage and	Nurture Reflecting n Culture	ew contributions	s towards R	esearch	Jan	Feb	Mar	Apl	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Objective	Strategy	Activity	Responsibility	KPI	Budget Estimate (Rs.)												
Provide access to a comprehens ive collection of academic resources, including journals, books, research papers, and databases	Implement information sharing mechanism centering the NCAS	Establish an Information and Resource sharing Center	Director/SAL														
Make aware and involve university academics and interested		a. Organize, communicate and conduct guest lectures	Director/ BOS/ Research Fellow/SAL	No of Events/02													

scholars on current socio- economic research issues	Organize individual and collaborative project			No of Participan ts/40							
Disseminate research Findings		b. Conducting Seminars on specific theme/currant issues	Director/ BOS/ Research Fellow/SAL	No of meetings/ 04 No of workshop							
Encourage search for empirical evidence through aural history and socio-cultural	ii. Scholarly discussions with eminent in the fields and traditional knowledge hub etc.	Conducting Academic/Professiona I panel discussions	Director/ BOS/ Research Fellow/SAL	No. of events/ 03							
interactions	iii Preserving authentic/Tra ditional Knowledge related to "Humanities & Social sciences"	i Invite oral Historian/Traditional artisans information for discussion ii. Record the Information (Audio & Video) with the permission of the invitees ii. Upload to the E- library iii. Disseminate	Director/ BOS/ Senior Research Fellow	No. of events/ 02							
		iii. Disseminate Journal via Virtual platform									

Goal 06: Enh	ance capacities	of the Administrative Professional Boo		ity system a	nd other	Jan	Feb	Mar	Apl	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Objective	Strategy	Activity	Responsibility	КРІ	Budget Estimate (Rs.)												
Empower Administrati ve and Non- Academic staff of university system	Provide training/ update knowledge on professional and administrativ e skills	a. Conduct training programme on Business and Administrative writing for administrative staff b. Conduct training programme on Procurements Procedures for administrative staff c. Conduct workshops (Excel and other)	Director/SAL ANM	No. of Events/3  No. of Events/2  No. of Events/3	Self- funded												
		d. IT security/ Cyber Security		No. of Events/3													
		e. Using cyber space for archiving		No. of Events/3													
Goal 07: Con	duct training/ P	roficiency/Efficiency Non Academic S		e Academic	Support/	Jan	Feb	Mar	Apl	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Objective	Strategy	Activity	Responsibility	КРІ	Budget Estimate (Rs.)												
Empower Academic	Provide training for	a. Organize a language Proficiency Course	Director	No of Events/2	No of Events/2												

Support and Non- Academic staff of university system	needy communities in the public/ private/ non- state sector education and vocational training	b. Organize Grooming Program Course	NCAS Building F	No of Participan ts/50 No of Events/ 1 No of Participan ts/25 Premises	No of Participa nts/50  No of Events/ 1  No of Participa nts/25	Jan	Feb	Mar	Apl	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Objective	Strategy	Activity	Responsibility	КРІ	Budget Estimate (Rs.)												
To facilitate and provide feasible environment for re4search, administrative and learning activities conducted by the Center	Improve the quality of the existing building premises of the NCAS	i Obtain an inspection report and a BOQ from the certified providers. ii. Call quotations for/bids for procurement/services iii. Appoint TEC and obtain approval for necessary procurement/services iv. Award the work for the selected service provider	Director SAR/ SAB/ TEC/ COM	Observe the progress and obtain the monthly progress report	)												
	Provide better teaching- learning environment	Establish a new computer laboratory with Wi-Fi access	Director SAR/ SAB/ TEC/ COM		10M (through Grants)												

Goal 09- Evolve the opportunities of unlimited learning												
To facilitate	Establish/											
the	expand the											
marginalized	Center for Life											
and	Long Learning											
differently	and develop											
able	opportunities											
communities	for needy											
by opening	communities.											
avenues												
through												
different												
modalities												