National Centre for Advanced Studies (NCAS)

Performance against Action Plan - 2023

Action Plan for National Centre for Advanced Studies (NCAS) – 2023

Goal No. 01: Facilitate Postgraduate Training Leading to PhDs/MPhil

Objective	Strategy	Activity	Responsibility	KPI	Budget Estimate (Rs.)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
1. Increase the no. of PhD holders in state university system	a) Provide financial assistance to academics to follow PhDs/M.Phil. in reputed local and foreign universities	Financial assistance for Doctoral Studies (Ongoing)	SAR/SAB		9.5 M													

Objective	Strategy	Activity	Responsibility	KPI	Budget Estimate (Rs.)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
		I. Call applications to select prospective candidates		No. of applicants 46	15M			█	█									
		II. Review Applications and Review proposals	SAR/ Director/ Senior Fellow	36						█								
		III. Short list applications	SAR/ Director							█								
		IV. Schedule and conduct interviews	SAR/ Director	23						█								
		V. Collect relevant documents and enhance bonds	SAR /CAA								█	█						
		VI. Release funds for selected applicants	SAR /SAB	13									█	█	█	█	█	█
		VII. Progress monitoring of PhDs (New)	SAR/ SAB	13		— Six Monthly progress reviews												
	b)Financial assistance for PhD Candidates under MOU with QUT (Subject to terms and Conditions)	I. Call applications to select prospective candidates		Paused due to the current economic situation and the government restrictions. Proposed to implement Split-site scholarship program	30M			█	█	█								
		II. Review Applications and Review proposals	SAR/ Director/ Senior Fellow					█	█	█	█							
		III. Short list applications	SAR/ Director								█							
		IV. Schedule and conduct interviews	SAR/ Director									█						
		V. Collect relevant documents and enhance bonds	SAR /CAA										█					
		VI. Release funds for selected applicants	SAR /SAB												█	█	█	█	█
		VII. Progress monitoring of PhDs (under MOUs)	SAR/ SAB			— Six Monthly progress reviews												

Objective	Strategy	Activity	Responsibility	KPI	Budget Estimate (Rs.)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	c) Encourage university teachers and the interested Academic/ Professional holders for training on research	(a) Organize and conduct training courses, appoint coordinators and dissemination	Director	Not conducted due to unavoidavble reasons	Self funded					■				■				
		I. Conduct course on research methodology	Director/ Senior Research Fellow						■		■		■					
		II. Conduct Short course on proposal development and academic writing							■	■			■		■			
		III. Course on quantitative data analysis (SPSS)	Asst. Network Manger	Not conducted due to unavailability of Human Resources (Assistant Network Manager post is vacant)	Self Funded			■								■		
		IV. Course on Structural equation modeling with AMOS			Self Funded		■			■			■			■		
		V. Qualitative Data Analysis	Director/ Asst. Network Manger		Self Funded		■			■			■			■		
		VI. Conduct short course on leading a good Literature Review	Director/ Senior Research Fellow	Not conducted due to unavailability of Human Resources (Term of the Research Felow was over by May 2023)	Self Funded		■			■			■			■		
		VII, Conduct Workshops on Abstract writing			Self Funded		■			■			■			■		

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		Activity	Responsibility	KPI		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
		VIII. Workshop on using NVivo for qualitative Research	Asst. Network Manager (ANM)	01 workshop was conducted by the Course Coordinator in the absence of ANM				██		██			██			██	
		IX Workshop on 'Introduction to Qualitative and Quantitative Data Analysis						██		██			██			██	

Goal No. 02: Contribute to the Generation of Human Resource through Exchange Programs

Objective	Strategy	Activity	Responsibility	KPI	Budget Estimate (Rs.)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1. Introduced establish Scholarship Program/exchange programs to promote Post Graduate Studies		Sign MoUs with recognized Universities/Organizations	Director/ Senior Fellow	Drafted Three (03) No.s of MOUs and sent for Legal Clearance to the UGC.	10M				Depending on the need requirements								

Goal 03: Promote Research Capacities at National Level

Objective	Strategy	Activity	Responsibility	KPI	Budget Estimate (Rs.)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Dissemination of research involvement finding and scholarly work	1) Promote Research Culture by way of Conference to disseminate/Share new Research Findings	a) Organize International Research Symposium	Director/ Senior Fellow	Successfully completed the 5th International Research Symposium in Humanities and Social Sciences (IRSSSH) 2023	2 M												
		i. Appoint Organizing Committees								■							
		i. Call for Abstract									■						
		iii. Reviewing and editing									■						
		iv. Printing and publishing of proceedings of the abstract		01 volume with selected abstracts												■	
		v. Organize symposium related activities.										■	■	■	■	■	
		vi Conduct International Symposium		01													■
	2)Encourage Academics on Short term Research	b) Engage in Novel Research in Humanities & Social Sciences i. Develop guidelines.	Director/ Senior Fellow	This is a newly introduced program and					■	■	■	■	■	■	■	■	■

		ii Calling applications iii Distribute among the Universities iv Review Proposals v Award the Grant		therefore, the necessary guidelines, application format, and the eligibility criteria was prepared and obtained the approval from the COF and COM																				
		c) Organize a Research colloquium	Director/ Senior Fellow	Not proceeded due to inadequate physical resources to reach the grantees overseas virtually (Meeting management system is unavailable at present).																				

Objective	Strategy	Activity	Responsibility	KPI	Budget Estimate (Rs.)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	3)Encourage academic publications & dissemination of knowledge	a) NCAS Research Journals (Two Vol's per year) i. Call for Papers ii. Appoint an editorial board iii. Review Articles iv. Select Articles v. Editing vi. Publishing	Director/ Senior Fellow	Final proof read of the NCAS Research Journal Vol, 11 Part I & II And Vol. 12 Part I & II have been completed Called quotation for printing	0.6 M		■							■	�(grey)		
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		b) Publication of Scholarly work-books/Monographs/Translations etc.		Revised the guidelines and reformatted the application to provide more transparenc	0.5 M		■										
		i.Prepare Guideline					■										
		ii Call for Publications						■									
		iii. Appoint a Panel for Reviews							■								

Objective	Strategy	Activity	Responsibility	KPI	Budget (Rs.)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
		iv. Obtain the finally selected Publications for Printing		y.								■					
		v. Calling Quotation for Printing										■					
		c)Obtain the standard of "Indexed Journal "to the NCAS Research Journal	Director/ Senior Fellow	Working in progress								■					
		d) Develop an E-Library/Virtual Library with free access	Director/ Senior Fellow	NCAS appointed the Senior Assistant Librarian in August 2023 and he is currently working on developing the e-library, e-repository and other virtual sources								■					

Goal No. 04: Cater for the interest and capability of the emerging academic and Professional Communities

Objective	Strategy	Activity	Responsibility	KPI	Budget (Rs.)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Encourage University teachers for training on	Introduce Degree/Post Graduate Diplomas and other Academic Certificates	Director/ Senior Research Fellow/BOS	This is a newly introduced program. Prepared the By-	Self Funded					■				■			

		a) Degrees		Laws and formats to introduce the relvant courses and programs as per the vestede powers of the NCAS Ordinance	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
research the academic community methods and data analysis and inspections		b) Post Graduate Diplomas c) other Academic Certificates					██	██	██	██		██				

Goal No. 05: Encourage and Nurture Reflecting new contributions towards Research Culture

Objective	Strategy	Activity	Responsibility	KPI	Budget Estimate (Rs.)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1. Make aware and involve university academics and interested scholars on current socio-economic research issues	Organize individual and collaborative project	a. Organize, communicate and conduct guest lectures	Director/ Senior Fellow	This is newly introduced item to the Action Plan. In progress	0.1 M			██						██			
2. Disseminate research Findings		b. Conducting Seminars on specific theme/currant issues Conducted 2 webinars			1.8 M		██				██				██		██

Objective	Strategy	Activity	Responsibility	KPI	Budget Estimate (Rs.)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	ii. Scholarly discussions with eminent in the fields and traditional knowledge hub etc.	Conducting Academic/Professional panel discussions			5M		█			█			█			█	
	Preserving authenke/Traditional Knowledge related to "Humanities & Social sciences"	i.Invite oral Historian/Traditional artisans information for discussion					█			█			█			█	
		ii. Record the Information (Audio & Video) with the permission of the invitees	Director	MOU is in progress to establish an e-repository on Ethno-musicology and in progress			█			█			█			█	

Goal 06: Enhance capacities of the Administrative Staff of University system and other Professional Bodies

Objective	Strategy	Activity	Responsibility	KPI	Budget Estimate (Rs.)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1.Empower Administrative and Non-Academic staff of university system	Provide training	a) Conduct training programme on Business and Administrative writing for administrative staff	SAR	Not conducted (due to unavailability of supporting staff)	Self Funded											█	

Activity	Responsibility	KPI	Budget Estimate (Rs.)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
b) Conduct training programme on Procurements Procedures for administrative staff	SAB		Self Funded											■	
c) Conduct workshops (Excel and other)		Not conducted (SAB in serving on Acting basis to the NCAS)											■		■
d) IT security Cyber Security	Asst. Network Manager	Not conducted (ANM post is vacant to date.)	Self Funded									■			
e) Using cyber space for archiving												■			

Goal 07: Conduct training/ Proficiency/Efficiency programs for the Academic Support/Non Academe Staff

Objective	Strategy	Activity	Responsibility	KPI	Budget Estimate (Rs.)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2. Empower Academic Support and Non-Academic staff of	Provide training	a) Organize a language Proficiency Course	Director	Directed to obtain the qualification from the Department of Official Languages,	Self Funded											■	

| | | b) Organize Grooming Program Course | | as per the directives of the government. | | | | | | | | | | | | | ▉ | |
| universit y system | | | | | | | | | | | | | | | | | | |

Goal 08~ Develop Infrastructure of the NCAS Building Premises

Objective	Strategy	Activity	Responsi bility	KPI	Budget Estimate (Rs.)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
To facilitate and provide feasible environme nt for re4search, administrat ive and learning activities conducted by the Center	Improve the quality of the existing building premises of the NCAS	i. Obtain an inspection report and a BOQ from the certified providers	Director SAR/ SAB/ TEC/ COM	Commen ced the refurbish ment of the NCAS building premises under the AHEAD grant of Rs. 9 million, and complete d the Stage I. The AHEAD grant releasem ent is pending	10M (through Grants											▉	
		ii. Call quotations for/ bids for procurement/ services														▉	
		iii. Appoint TEC and obtain approval for necessary procurement/ services														▉	
		iv. Award the work for the selected service provider														▉	
	Provide better teaching- learning environment	Establish a new computer laboratory with Wi-Fi access			10M (through Grants											▉	

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